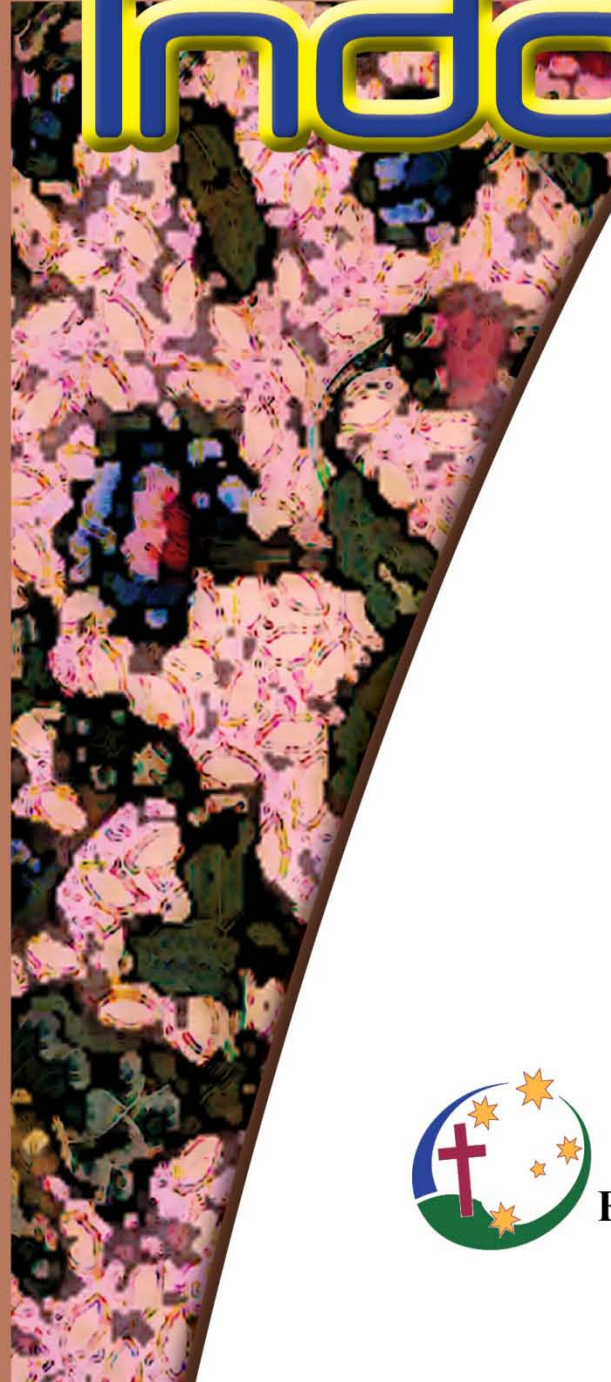




Indonesian Christian Home Education



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Southern Cross
EDUCATIONAL ENTERPRISES

Southern Cross Educational Enterprises Ltd. ABN 89 081 008 675



Indonesian Christian Home Education (ICHE)

When you choose ICHE, you get more than an organization that just sells curriculum. You get a Christian team that is committed to support all your educational needs.

As a home educator, you can begin your home school adventure with competence and confidence by utilizing the **ICHE Starter Kit**.

After diagnostic testing, your child will be assigned courses that each consist of 12 workbooks called PACEs. Each PACE presents interesting lessons, new vocabulary, challenging quizzes, and mastery tests. The unique format of the curriculum allows a student to advance from unit to unit as they demonstrate mastery. The student advances through the curriculum under parental supervision. Parents provide tutoring at the optimum moment of learning.

Southern Cross Educational Enterprises Ltd. (SCEE) Australia

SCEE supports service providers who incorporate the A.C.E. curriculum materials into their education programme. SCEE is operated by dedicated individuals who are committed to equipping people for their God ordained role in life by providing high quality, Biblically based curriculum and services.

“Whom we preach, warning every man, and teaching every man in all wisdom; that we may present every man perfect in Christ Jesus...” (Colossians 1:28)

Getting Started with Home Schooling using the A.C.E. Programme Curriculum

Methodology

The A.C.E. Programme is **individualized**, the emphasis being placed on learning rather than teaching. A student works in each subject at a level of difficulty perfectly suited to his ability, and does not need to fall into the trap of comparing himself with his peers. Clearly, a conventional 'classroom' approach would be unable to cater for a wide range of learning levels, and this has necessarily led A.C.E. Ministries to develop

a system to facilitate individualized learning on many different levels within one classroom (learning centre) or home situation. Since this system is quite different to the more familiar approach, **parents** need to complete a course of training before starting home education using the A.C.E. programme. The Home Education Training may be completed at home. The **cost of this training** is covered under the Home School Enrolment Fee.



For a comprehensive and stimulating training to assist the parents to fully understand the effectiveness of the system, parents are encouraged to attend the next available Parents' Training conducted in Jakarta at Rp.1.5 million each or Rp.2.5 million per couple. This 2-day training is required to be undertaken within 12 months of enrolling for those who opt for option 2 or 3 below. A.C.E. Certificates can only be issued after training has been completed.

Indonesian homeschooling families have 3 options:

OPTION 1:

Buy A.C.E. PACEs direct from SCEE at the retail price of AU\$8.20 each (though it is recommended to buy the Home Ed Pack (Code HEP2) as well).

OPTION 2:

For existing students who have previously been registered with another ACE centre: register with our Service Provider, buy the Home Ed Pack (Code HEP2) AU\$30.00 inclusive of freight and then buy all A.C.E. PACEs at the discount price of AU\$4.60. This pack includes:

- Home Educator's Manual
- Home Educator's Activity Pack
- Home Educator's Product catalog
- Order Forms

OPTION 3:

For a new student using ACE: register with our Service Provider, buy the ICHE Starter Kit (AU\$64.40) exclusive of freight and then buy all A.C.E. PACES at the **discounted price of AU\$4.60**. This pack includes:

- Home Educator's Manual
- Home Educator's Activity Pack
- Scope and Sequence
- Philosophy of Christian Education Training
- Diagnostic tests for one student
- Record-Keeping set
- Home Educator's Product Catalog
- Order Forms

Order an ICHE Starter Kit

All costs are in Australian dollars

ICHE Starter Kit: AUD\$64.40

Additional Diagnostic Tests: AUD \$22.00 (Per set)

Freight (Aust. Post) AUD \$43.00

TNT Air (Courier) AUD \$62.50

Email: orders@scee.edu.au Phone: + 617-3881 5777

Fax: +617-3205 7331

Mail: PO Box 3102 Caboolture, QLD 4510, Australia



Indonesian Christian Home Education (ICHE)

Home Schoolers are encouraged to register with Indonesian Christian Home Education (ICHE), the Indonesian service provider who is based in Jakarta.

Initial once-only Enrolment fee per child

ICHE will manage your administration; including report cards, transcripts, and diplomas; there is an initial once-only fee of Rp.1.0 million per enrolled child.

Annual Family Membership Fees

This fee is paid in addition to the above Enrolment Fee. The fee is Rp.2.25 million to be paid in full at the time of enrolment and every 12 months thereafter.

This entitles the family to:

1. Curriculum advice and assistance
2. Regular ICHE Updates
3. Participation in Regular Regional Seminars
4. Participation in an annual Education Conference and annual Student Convention, both held in Jakarta

Students may enroll at any time during the year. One of the great advantages of Home Education is the flexibility it allows.

Requirements for those who want to enroll their children with Indonesian Christian Home Education

1. The A.C.E. programme will be used as the core curriculum of the home education programme, and may not be purchased for other families.
2. The parent will pay the enrollment fee of Rp. 1 million to Indonesian Christian Home Education
3. The parent will complete the training before the curriculum can be supplied.
4. The parent will send a copy of the Supervisor's Progress Card, every semester to Indonesian Christian Home Education, Jalan Pusaka Kencana No3. Sektor XII.I ; Kencana Loka. Serpong – Bumi Serpong Damai. Tangerang, 15321, Indonesia.
5. The parent will pay all fees by the due date.
6. The parent will pay all curriculum charges in advance, in accordance with current policy.
8. The parent will provide six weeks notice of intention to withdraw from Indonesian Christian Home Education or pay fees in lieu of notice

To Register

To register, please complete the **Application for Enrollment** and the **Quality Education Form** and send them to our office. Upon receipt of these forms, a description of the curriculum (Scope and Sequence) and our ICHE Starter Kit will be sent to you.

REGISTRATION CHECKLIST

1. Complete the **Application for Enrollment** and return it to our office by **post** or email having scanned the required forms.

Our Postal Address

Indonesian Christian Home Education (ICHE),
 Jalan Pusaka Kencana No3. Sektor XII.I ; Kencana Loka .
 Serpong – Bumi Serpong Damai.
 Tangerang, 15321, Indonesia.

Email: IndoChrisHomeEdu@gmail.com

Telephone: 62 21 75876705 Fax: 62 21 75876706

2. READ, sign and return the **Quality Education Form** to the ICHE office.
3. Transfer payment of Rp. 1 million for Enrolment fee to our bank account (bank details below).
4. Transfer payment of Rp. 2.25 million for Annual Membership fee to our Bank account. This amount is for a full 12 months. The amount due will be calculated from the enrollment date on a pro-rata basis.
5. Please send the **Application for Enrolment, Quality Education Form, transfer slips** for point 3 & 4 to our office by post, or scan and email to us.
6. Fill out and send the **Student Record Release form** to the last school attended by your child.

	Approximate Costs for Educating Children in First Year	Approx cost first child first year	Approx cost second child first year
1	ICHE Starter Kit. This fee does not cover the freight for the starters' kit.	AUD \$64.40	AUD \$22 – Diagnostic test
2	Enrolment Fee	Rp.1 million	Rp.1 million
3	Annual Family Membership Fees This Annual fees covers ongoing enrolment status with ICHE, and administration of your family's formal academic education. This Membership Fee is not per child, but covers the entire family. The Registration Fee may be paid in full by 30 th July. For families affiliating during the year, the Membership Fees will be priced on a pro-rata basis. This fee remains payable until the time the family notifies that they are withdrawing.	Rp.2.25 million	Already paid
4	Cost of Materials Families affiliated with ICHE attract a discount for academic materials. Each PACE and Score Key costs AUD \$4.60. (Students on an average use approximately 60 to 72 PACEs per year.)	AUD \$276 to AUD \$ 331	AUD \$276 to AUD \$ 331
5	35 Score Keys (approx. no depending on student's level) X AUD \$4.60	AUD \$161	AUD \$161
6	6 Literature Novels (spread evenly over the year)	AUD \$ 100 - 120	AUD \$ 100 - 120
7	Freight (cost varies depending on your location)	AUD \$66	AUD \$44

Prices are subject to change without notice. Taxes are yet to be included.

	Approximate Costs for Educating Children After First Year	First Child Subsequent Years	Second Child Subsequent Years
1	Family Membership Fee (A discount of Rp.250,000 is applicable for Membership Fees paid in full by 30 June of the year prior to study).	Rp.2.25 million	Not Applicable
2	PACEs 60 to 72 per year	AUD \$276 to AUD \$ 331	AUD \$276 to AUD \$ 331
3	Score Keys *Cost diminishes over time as younger children use the score-keys of their older siblings.	AUD \$161	AUD \$100*
4	Literature Novels (* as above)	AUD \$100 – 120	AUD \$75*
5	Freight (cost varies depending on your location)	AUD \$66	AUD \$44

Prices are subject to change without notice. Taxes are yet to be included.



Indonesian Christian Home Education

LETTER AND CHECKLIST

Dear Parents,

We want to thank you for enquiring about the **Indonesian Christian Home Education**. We hope that we can serve you with our complete home school support programme in the coming year. **Indonesian Christian Home Education** is a part of Southern Cross Educational Enterprises Ltd. We provide a wide range of services and our quality educational programme is designed to meet the unique needs of the home school parent. Our individualized, mastery-based curriculum minimizes lesson plan preparation while maximizing academic achievement. Our programme offers a wide range of courses including a core curriculum in five subject areas and many additional electives. Enquire

The core curriculum used by our homeschoolers is provided by Southern Cross Educational Enterprises. The A.C.E. programme uses the "Packet of Accelerated Christian Education" (PACE) as the basic unit of educational material. There are twelve PACEs in a subject for each grade level and each unit must be mastered before the student can advance to the next PACE unit. We have included all the required registration materials in this packet. To register, please complete the **Application for Enrolment** and the **Quality Education Form** and mail or email them to our office. Upon receipt of these forms, a description of the curriculum (Scope and Sequence) and our ICHE Starter Kit will be sent to you.

REGISTRATION CHECKLIST

1. Complete the **Application for Enrolment**.
2. READ and sign the **Quality Education Form**, then return to our office.
3. Transfer payment of Rp. 1 million for Enrolment fee to our bank account (bank details below).
4. Transfer payment of Rp. 2.25 million for Annual Membership fee to our Bank account. This amount is for a full 12 months. The amount due will be calculated from the enrollment date on a pro-rata basis.
5. Please send the **Application for Enrolment form, Quality Education form, and transfer slips** for point 3 & 4 to our office by mail, or scan and email to us.
6. Fill out and send the **Student Record Release** to the last school attended by your child.

Our Contact Details:

Indonesian Christian Home Education (ICHE)

Indonesian Christian Home Education (ICHE),
Jalan Pusaka Kencana No3. Sektor XII.1 ; Kencana Loka
Serpong – Bumi Serpong Damai.
Tangerang, 15321, Indonesia.
Email: IndoChrisHomeEdu@gmail.com
Telephone: 62 21 75876705 Fax: 62 21 75876706

Our Bank Account:

Bank Central Asia (BCA), Account Name: PT Masa Depan Bangsa, Account No: 497-0383200, Branch: BSD Serpong.



ENROLLMENT APPLICATION FORM

Family Information

Father's Name: _____ Mother's Name: _____

Address: _____

Postal Code: _____

Telephone: _____

Email: _____

When is the best time to contact you? _____

Student Information

Student's Name: _____ (Male/ Female) Birth Date: _____

Last School Attended: _____ Last Grade completed: When? _____

School's Address: _____

Please list other information regarding the student's past history that may be of assistance to the Home School adviser. (Please attach a separate page if necessary)

Please include a copy of the birth certificate, a recent picture, and a transcript from the previous school if available.

I, the signee, am entirely responsible for the payment of all fees, both service and curriculum, charged to this account.

I understand a school year is for a maximum of 12 months.

I understand in order for enrollment to be processed, that Enrollment and Annual Fees must accompany this signed application. I accept that Enrollment and Annual Fees are non-refundable.

I understand that all prices are either in Australian dollars or in Indonesian Rupiah.

I agree that I will not purchase PACEs for other students who are not listed in this application.

The information on this application is correct to the best of my knowledge.

Name of Father/ Guardian _____

Signature of Father/ Guardian _____ Date: _____

Name of Mother/ Guardian _____

Signature of Mother/ Guardian _____ Date: _____

Both parents must sign unless a single parent home exists.

This is a single parent home and I have legal custody of my child/children. _____ (Initial)

Quality Education Form (Parent Agreement Form)

I have read, understood and agree to the following:

1. I agree to supervise my student/s during study time (or delegate this responsibility to another trained adult.)
2. I agree to submit completed and graded PACE Tests at the end of each semester.
3. I agree to store all tests in a secure location unavailable to the student.
4. I agree to administer all tests under my supervision or a designated adult.
5. I agree that all tests will be scored by me or a designated adult.
6. I agree to keep all score keys in a secure place that students are not able to access without my supervision.
7. I agree that my student/s can only access score keys under my supervision and only for purposes of scoring as described in the procedures manual.
8. I shall closely monitor all scoring, if done by my child, making sure scoring is accurate. Scoring shall be done by marking wrong answers with an "X" in red ink. Correct answers will not be copied from the score key but the student will return to the study area, restudy the material and find the correct answer.
9. I will ensure all "Check Ups" are be done by the student without looking back into the lesson material and will be done in my presence.
10. I will ensure all "Self-Tests" will be completed without looking back into the lesson material and be done in my presence.
11. I will ensure all final "PACE Tests" will be administered the day following the 90% mastery of the Self-Test and that a score of 80% is the satisfactory completion of the final test.

IT IS MY DESIRE TO PROVIDE A QUALITY EDUCATION FOR MY CHILD/CHILDREN AND BEING CONVINCED OF THE MANDATE OF SCRIPTURE TO TRAIN MY OWN CHILD/CHILDREN, I HAVE AGREED TO ABIDE BY THE ABOVE STATEMENTS AND OTHER RULES OF ICHE.

Name of Father/ Guardian _____

Signature of Father/ Guardian _____ Date: _____

Name of Mother/ Guardian _____

Signature of Mother/ Guardian _____ Date: _____

Both parents must sign unless a single parent home exists.

This is a single parent home and I have legal custody of my child/children. _____ (Initial

Student Record Release

To Releasing Counselor

Date: _____

School Name: _____

Address _____

City: _____ Postal Code : _____

Dear Counselor:

My children have been withdrawn from your school. Please release their academic and health records to the following institution. Thank you.

Indonesian Christian Home Education (ICHE),

Jalan Pusaka Kencana No3. Sektor XII.I ; Kencana Loka .

Serpong – Bumi Serpong Damai.

Tangerang, 15321, Indonesia.

Email: IndoChrisHomeEdu@gmail.com

Students' Names, Age, and Grade Level at withdrawal time:

NAMES OF CHILDREN IN FAMILY WITHDRAWING	AGE	GRADE
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Parent:

Name of Requesting Parent _____

Signature of Requesting Parent

Date

Principal/Senior Administrator:

Name of Receiving Principal/Senior Administrator _____

Signature of Receiving Principal/Senior Administrator

Date



How to Obtain Curriculum Materials

1. After registration, how do I obtain my Starter's Kit and Diagnostic Tests?

The ICHE Starter's Kit costs \$64.40. Note: Additional set/s of diagnostic tests (if you have more than one student that needs testing) costs an additional \$22.00.

Forward your order to:

Southern Cross Educational Enterprises Ltd
P.O. Box 3102
Caboolture B.C. Qld. 4510 Australia

Payment with your order is required. The preferred means is credit card. Please provide your details below:

Number
Expiry Date
Name on Card

If you cannot pay by credit card, then telegraphic transfer or international bank draft (AUD only) are alternatives. Please note that payment by TT (telegraphic transfer) involves bank fees that will be taken out of your payment by the bank. Any bank fees are payable by the customer.

SCEE's bank details:

If you are making a payment, please advise us so that we can allocate it to the correct account.

Bank – National Australia Bank
Branch – Brisbane City Branch
BSB No. – 084 004
Acc No. – 459787441

SWIFT Code – NATAAU3303M (this is needed when sending Telegraphic Transfer payments)

Once your payment has been processed by SCEE, the Jakarta Office will be requested to dispatch your Starter's Kit and Diagnostic Tests directly to your address.

2. What do I need to do when I receive my ICHE Kit?

- a. Parents work their way through the training programme and Wisdom PACE.
- b. The parents supervise their students as they work their way through the diagnostic tests
- c. When the parent training and the diagnostic tests have been completed, return them to the ICHE Office.

3. What happens with the completed Diagnostic Tests and Parent Training?

The ICHE Office will evaluate the student tests and prescribe the "first order" of curriculum for each student. The ICHE Office will advise the family of the materials required and forward the order to SCEE. SCEE will process the order and charge the cost of the goods and freight to the family's credit



card. Where a family's credit card information has not been provided, a quote will be forwarded directly from SCEE but no goods will be released until SCEE has received full payment.

4. How will I receive my goods?

Orders will be sent to the family's delivery address by TNT International Air Courier. (It is very important that we have your complete address and contact phone number). On the day the goods are dispatched, SCEE will advise the customer and the ICHE Office and forward the Airway Bill Number for tracking purposes.

5. How long will it take to receive my order?

This may vary depending upon how busy the warehouse is when your order is received, where you actually live, and the length of time taken to complete customs clearance procedures. An estimated average delivery time could be between two to three weeks but no guarantee can be given.

6. Will I need to pay customs duties or import taxes?

Most likely, yes. Goods imported from Australia usually attract duties. You will need to inquire with your local authorities concerning the exact amount in question. (Note: Neither SCEE nor the freight carrier are responsible for this charge. It is a government-imposed tax that must be paid by the addressee before the goods will be released).

7. Where do I send completed PACE Tests?

Completed tests are sent to the **ICHE Office**.

8. Who is responsible for placing my next and subsequent orders for curriculum?

The Family is. You will need to determine which books to order next, complete the order form and return it to SCEE with payment. This is the procedure you will need to follow for all future curriculum orders.

9. Can I obtain my books from another source?

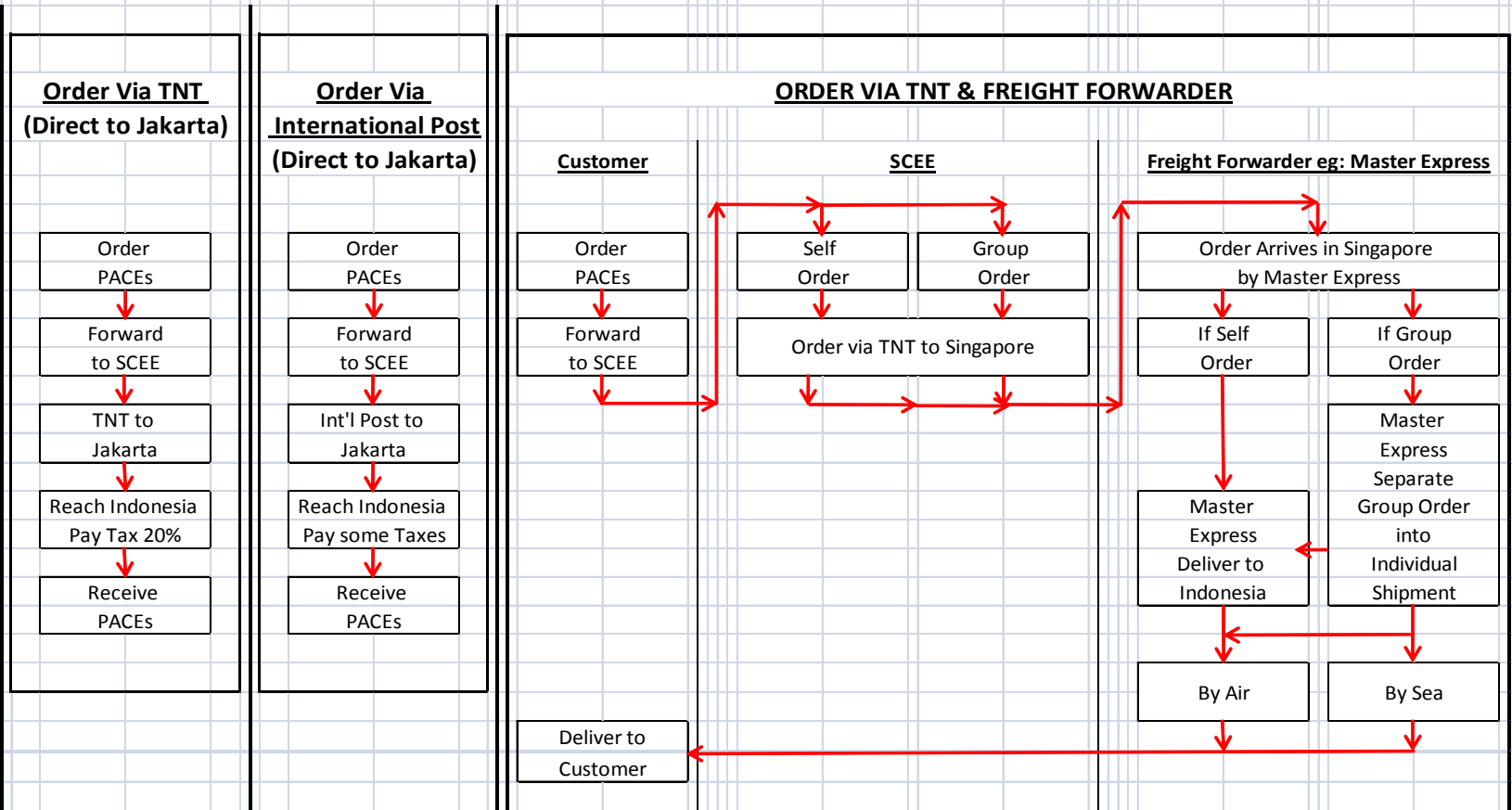
Your registration with ICHE and the provision of services requires you to obtain your curriculum from SCEE as the sole supplier. Sourcing the material from alternate suppliers will result in automatic de-registration from ICHE. You will not be able to obtain accredited graduation certificates under any circumstances. The income from registration fees and the sale of the PACEs covers the cost of providing services to families. Neither ICHE nor SCEE is simply a book supplier but a home education service provider. Therefore, the cost of the curriculum must be viewed in terms of a "package offer" providing not just books, but academic support, parent training and ultimately the provision of certificates at the conclusion of the programme.

10. Can I use PACEs as textbooks or copy the material?

No. The PACEs are not meant to be used as textbooks. The successful use of the programme depends upon following the set procedures. All A.C.E. materials are covered by copyright and it is an infringement of the law to copy material without prior permission from the copyright holder

Order PACEs Flow Chart : Freight Delivery Option

- 1. TNT**
- 2. International Post Courier**
- 3. Freight Forwarder eg: Master Express (Singapore)**



Freight Time :

2 - 5 Days

10 - 14 Days

4 - 6 Weeks

Note:

For up to 8 PACes

With TNT, the heavier the order, the per-kg price will be cheaper.

